

UPSC SYLLABUS FOR PUBLIC ADMINISTRATION

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UPSC Public Administration Syllabus

UPSC Syllabus for Public Administration: Paper I

Paper I focuses on the foundational aspects of Public Administration. Here's a breakdown of the key topics:

- **Introduction to Public Administration:**
 - Meaning, scope, and significance of Public Administration
 - Evolution of Public Administration: Classical, Neo-classical, and Modern approaches
 - New Public Management, Good Governance, and e-Governance
 - Comparative Public Administration
- **Administrative Thought:**
 - Contributions of major thinkers like Max Weber, F.W. Taylor, Elton Mayo, Chester Barnard, and Herbert Simon
 - Behavioralism, Public Choice Theory, and New Public Service
- **Principles of Organization:**
 - Principles of organization and their application in government
 - Hierarchy, Span of Control, Delegation, and Decentralization
 - Organizational structures: Line organization, Staff organization, Functional organization, and Matrix organization
- **Human Resource Management:**
 - Recruitment, selection, training, and development of public servants
 - Performance appraisal, motivation, and leadership in public organizations
- **Financial Administration:**
 - Budgetary process, financial control, and public expenditure
 - Public debt, taxation, and financial reforms
- **Administrative Law:**
 - Concepts of administrative law, judicial review, and administrative tribunals
- **Administrative Behavior:**
 - Decision-making, communication, and interpersonal relations in organizations
- **Public Accountability and Control:**
 - Legislative control, judicial control, and citizen participation in governance

UPSC Syllabus for Public Administration: Paper II

Paper II focuses on the application of Public Administration in the Indian context. Here's a breakdown of the key topics:

- **Indian Administration:**
 - Evolution of Indian Administration: Pre- and post-Independence era
 - Constitutional provisions related to administration
 - Union-State relations and intergovernmental coordination
 - Role of All India Services

- **Development Administration:**
 - Concepts of development and development administration
 - Approaches to development administration: Top-down vs. bottom-up
 - Rural development, urban development, and regional development
- **Social Administration:**
 - Social problems and social welfare programs in India
 - Education, health, and social security
 - Role of NGOs and civil society in social development
- **Administrative Reforms in India:**
 - Reports of major administrative reforms committees
 - e-Governance initiatives in India
 - Challenges and prospects of administrative reforms
- **Current Issues in Indian Administration:**
 - Corruption, red tape, and inefficiency
 - Good governance and citizen-centric administration
 - Role of technology in improving governance

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